

Apprentice Information – COVID-19

In line with Government guidelines and after assessing the risk for all our courses, we will be re-opening the training centre from 1st June 2020 on a limited basis.

As our priority is the safety of our apprentices, delegates and staff, we have introduced several changes and safety measures in the centre. These will be under review daily by Senior Management and any changes implemented immediately.

You should only arrive at the centre if you have been instructed to do so and at your specific times

These new measures consist of the following:

Arrival at Centre

- a queuing system has been implemented at the entrance of the centre with 2 metre distances marked
- one person to be processed at reception at a time
- Sanitiser station on arrival
- Protective screen at reception desk for reducing exposure
- temperature check using thermal imaging to be carried out on arrival. This is no-contact and can be done from 2 meters away
- we have arranged staggered start and finish times for courses to minimise the amount of people arriving and leaving the centre at the same time
- Social distancing should be adhered to when traveling to and from the centre, car sharing is not encouraged use public transport where possible
- Further guidance is available from <https://www.gov.scot/coronavirus-covid-19/>

Whilst at the Centre

- face masks and other PPE to be worn (where relevant and indicated on individual joining instructions). These will be available if required.
- Reduced class sizes to ensure social distancing can be maintained in both the classroom and workshop areas
- Sanitising stations or handwashing facilities available at each classroom or workshop
- Seating areas have been spaced out to allow for 2 metre social distancing
- Where lunch or break is included, individual prepacked lunches will be provided and can be consumed at the classroom desk

- One-way system in place in parts of the centre
- Enhanced cleaning regime has been introduced
- Smoking will no longer be allowed in the allocated smoking area or in the grounds of the centre

Copies of Tullos Training's COVID-19 risk assessments are available from reception if required